

**March 20, 2020**Ellsworth Adhesives  
W129 N10825 Washington  
Drive Germantown, WI 53022Subject: Temporary Discontinuation of Operations – Newark, CA USA

Our Newark, California facility halted production and shipments of products under a General Order from the Health Officer of Alameda County (CA) starting on March 16, 2020. This order was not specific to Chase operations but was intended for all businesses and citizens of Alameda and surrounding counties. Our remaining operations continue to manufacture and ship products to our customers uninterrupted. The closing of the plant in Newark was NOT related to any suspicion of COVID-19 infections in the plant. For those customers impacted by the temporary shutdown, the Order is for the period from March 17<sup>th</sup> through April 7<sup>th</sup>, after which we intend to restore full operation of the facility.

Shipments Pending

All shipments are suspended until the Newark Site reopens, tentatively on April 8, 2020 per the county order. Once the site reopens, we will prioritize shipments based on the date received. No expedites can be promised at this time.

Changing Environment

We appreciate your understanding and cooperation during this challenging period. We are confident that Chase, its partners and customers, will emerge from this period stronger than before. Our commitment is to continue to communicate with customers with further updates on the effects of the COVID-19 outbreak on our operations.

Sincerely,



Kris Hanson

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